

**Redland Bridge Club Inc**  
**Management Committee Meeting Minutes - Provisional**

**Tuesday 15th March at 1:30pm**

**WELCOME:** At 1:28pm Molly welcomed the new committee members and the old. She stated she'd be running the meeting differently and not going by the agenda but by the minutes of the last meeting because that's how she learnt to run a meeting.

**PRESENT:** Molly O'Donohue (Chair), Sebastian Raciti, Deborah Thomas, Colin Gorton, Jenny Boxer, Nigel Cleminson, Jan Deaville, Glynis Hendricks, Mick Souter, Ros Putland & Ben Whitehouse.

**APOLOGIES:** Nil

**MINUTES OF PREVIOUS MEETING held 8th February 2022**

Moved Sebastian seconded Glynis that the minutes be accepted as a correct record of proceedings once the details re the Fire & Safety Officer are updated. Carried.

**BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING:**

- 1. Toilet Renovation:** The third (3rd) quote did not eventuate. The best value and cheapest quote is therefore from Poulson Construction & Services viz. \$68,600. They have been advised and are available to begin work on 26th April.

The Redland City Council's online application form for Council approval of the work has been completed and the requisite copies of quotes and drawings lodged. RCC approval to proceed is expected well before the anticipated start date.

Molly asked if there would be a contract. Deborah confirmed there would be and advised that Barb Mackay has volunteered her husband's services, as a licensed engineer, to examine the contract on the Club's behalf. Ben stated he has no experience in reading building contracts so it's good to involve someone qualified in that area.

Molly asked if there would be a clause allowing the Club to reduce the amount payable if work goes longer than expected. Deborah said she didn't think we couldn't do that as prices had increased since the quote was received and the builder has said he will be trying to keep as close as possible to the quoted price.

- 2. Clubhouse painting:** members have indicated a preference for a change in colour and for it to be an off-white/antique white. To be scheduled after carpet cleaning so fresh paintwork on the skirting boards can't be damaged. The carpet cleaning won't be done before the upcoming Congress. Sebastian
- 3. Maintenance Checklist:** To be reviewed regularly and new items added as they arise. Tasks due for March - rodent baiting; pest & build inspections; software and website licences; website hosting fee - Colin offered to contact Peter Busch to confirm costs.

A number of other items were discussed:

- i. Drip tray:** waiting for Trevor White to take delivery of the drip tray and install it. Sebastian
- ii. Tree trimming:** Redland City Council hasn't indicated a date they'll trim the shrubs/trees in their car park. NFA
- iii. Solar power:** last year, this time, our electricity consumption was 66KWh. It is 86KWh now. It's thought the dehumidifiers chewed a lot of power so they're no longer being used. Sebastian and Colin sourced three (3) quotes for much larger solar systems. Without exception all suppliers provided quotes that would give the Club significant returns on investment. On hold until our next quarterly bill arrives. Nigel raised a question regarding the daisy chain effect of having panels in series. Colin said he'd asked the suppliers re that and was told new technology removes that from the equation. Actioned

- iv. **Air conditioning vents:** there is an obvious grime accumulation on the outlets. Rather than bring the contractor in early and incur additional charges, it is being left until the next scheduled service. Sebastian
  - v. **Kitchen cleaning:** due next month. Jenny to remind volunteers beforehand. Jenny
  - vi. **Liquor licences:** one (1) of our licences is due for renewal in April. The question re amalgamating them was raised.
4. **Office Works Capalaba account:** given the frequency of the Club's purchases it was decided to run with the facility already in place. Actioned
5. **Legal opinion:** Ben spoke to Club member Susan Rankin (a former RCC CEO) re the lease and sought her input. Susan examined the documents and responded with useful insight into our chance of achieving a 20-year lease. She offered to approach the Mayor on our behalf. Ben said the new lease tightens provisions relating to non-compliant tenants.
- On reflection, given the price quoted for legal representation and the immense task faced in pursuing the extended lease, it was decided to accept the 10-year lease offered by Council. Deborah is to inform Council; Nick Harding of Clayton Utz; and to thank Susan Rankin for her valuable input. Deborah
- Discussion arose re the value of the building and what it should be insured for. Is a valuer required? At what cost? Ben said we could write to RCC telling them we have the building insured for \$800,000 and ask if that is acceptable to them. Moved by Colin and seconded by Sebastian that we do as Ben suggested. Carried unanimously. Deborah
6. **New merchant facility:** following an unacceptable, extended delay in processing our BoQ merchant facility application by Fiserv, we sacked them. Colin found a way to cut them out of the process and have our existing EFTPOS machine switched directly to BoQ. As soon as the switch is completed, we can close our Bendigo Bank accounts. Our banking dealings will then be solely with BoQ. Colin
7. **Club position vacant:** Derek Richards has offered to take on the tasks of OH&S Coordinator and Fire & Safety Officer. Sebastian spoke to Derek re the cross over between the maintenance schedule and his role. Re the yearly safety presentation to members, Molly suggested that Derek creates a video with the help of Daryl Lock to be shown to members. Members would be asked to sign register stating they'd viewed the video. Derek/Daryl
8. **COVID-19 management:** To date four (4) members advised of their having returned a positive COVID-19 test result. All have returned to play. There has been no transmission within the clubhouse. Warren Moore has advised his wife has tested positive so he is isolating for seven (7) days and will be unavailable for directing. As of 6:00pm on Friday 4th March, Qld scrapped its mask mandate. NFA
9. **Competition winner vouchers:** Sebastian drafted a schedule for completion by those involved in allocating vouchers. Moved by Sebastian and seconded by Jan that the schedule be given to Mick, Molly and Ros for finalising. Carried. Sebastian
10. **Playing fee free days:** Monday 7th Feb was a free play day. Ros would like to see a rotating roster set up so each month, 1 (one) of the weekdays has a free play day. Next month, it would be free play on Tuesday; the following would be free play on Wednesday and so on. Colin to do a budget to see if the premise is viable. Colin & Ros
11. **Carpet:** the carpet in the north eastern corner of the room is heavily stained and the number of isolated stains throughout the room is increasing. Two (2) quotes, including one (1) from Bennetts are to be sourced to clean the carpet. It was decided to schedule this after the congress on 3rd April. Sebastian
12. **Les Apolloni:** Robina sent Les a 2nd thinking of you card. Ben said he thought this was adequate. He added that the Govt is unexpectedly making a significantly expensive drug treatment available to Les. NFA

All other items from the previous minutes have been actioned.

#### **CORRESPONDENCE: Deborah**

The correspondence list from 8th February - 15th March was tabled. Moved Sebastian, seconded Jan, that incoming and outgoing correspondence be accepted. Carried.

## **BUSINESS ARISING FROM CORRESPONDENCE:**

- 13. Membership phone number list:** Carradine handed over a complete and updated list of members' contact details for the membership booklet. It was suggested we obtain a quote for different numbers of booklets but we shouldn't need any more than two hundred and fifty (250). Printer is Bayside Print Solutions in Capalaba. Deborah
- 14. Congress entries:** to date we've received nine (9) entries for our Restricted & <500MPs teams congress.
- 15. Birthday cake for 80 year olds:** Kay Justice asked if the Club could acknowledge our octogenarians. Robina did send cards to those she knew of. There are some who prefer not to have their birthdays made public. NFA
- 16. QBA - 2023 calendar application:** it's time to start booking our next year events into the official QBA calendar. Sebastian

## **TREASURER'S REPORT:** Colin

For the month of February 2022, Colin tabled the following:

1. **Balance Sheet**
2. **Profit and Loss Statement**
3. **Payable Invoices** and
4. **draft budget**

Nigel asked if the value of the building was included in the list of fixed assets. Colin said he'd check and subsequently confirmed that it is.

Moved Colin seconded Deborah that the Treasurer's report be accepted. Carried.

## **DEALERS & MASTERPOINT SECRETARY'S REPORT:** Carradine

Nil

## **EDUCATION REPORT:** Deirdre

Nil

## **DIRECTORS' REPORT:** Ros

Nil

## **WORKPLACE HEALTH & SAFETY:**

The committee is not aware of any other workplace health and safety issues at present.

## **MAINTENANCE:**

The committee is not aware of any other maintenance issues at present.

## **NEW MEMBERS:** Robina

Nil

## **GENERAL BUSINESS:**

- 17. Membership subscriptions** - there was some confusion over possible duplicate subscription payments. Glynis was advised by Greg Nolan that she'd paid 2022 subs twice. She was sure she hadn't and couldn't find any evidence of it in her bank account. It was suggested that Colin check the bank account to see if he could identify any duplicated payments. Colin
- 18. Loren Leader** - Loren's Club membership was unquestionably severed last November with the refund of his 2022 subs and the remnant of his 2021 subs. This action was initiated after his request to be exempted from the Club's vaccination policy based on his statement it would put his life at risk to be

vaccinated was rejected. He responded with an unwarrantedly rude email.

On Thursday 10th March he turned up to play. He was able to provide evidence of having been vaccinated. This makes a mockery of his alleged life-threatening vaccination risk.

No membership application form has been submitted yet a direct debit payment of \$52 went into the BoQ account the same day. No rejoining fee had been paid. This was an attempt to circumvent the Club protocol re new membership applications and negated the motion passed at the AGM the week previously that all important matters must be submitted to the Secretary in writing for the attention of the committee.

Colin moved the payment from the general account into a suspense account until such time as the matter is resolved.

Some heated discussion arose. The outcome of which was Loren is required to submit an application for membership and pay a rejoining fee. No decision can be made in the meantime.

**19. Flood Relief Red Pt Event:** the QBA has authorised Clubs to run a red pt event at no cost to the Club to assist flood-affected Queenslanders. Moved by Ros and seconded by Sebastian that we proceed with a red pt event as specified by the QBA. Carried.

**20. New bank signatory:** following the AGM we need to update the list of signatories for our BoQ account. Move by Ben and seconded by Deborah that Molly O'Donohue presents to the bank with a copy of these minutes and the minutes of the AGM so she can be added to the bank's list of Club signatories. Carried.

**NEXT MEETING:** Tuesday 5th April 2022 at 1:30pm.

**CLOSE:** 3:10pm

Confirmed: \_\_\_\_\_ Date: \_\_\_\_\_